AVILA COLLEGE SECOND HAND UNIFORM SHOP

NAME (please print): _____

MOBILE: _____EMAIL: _____

STUDENT NAME: _____

BSB/ACCOUNT NO: _____

ACCOUNT NAME: _____

Avila College Second Hand Uniform Shop Terms and Conditions

UNIFORM SALE REQUIREMENTS
1. Items of Avila College uniform can only be submitted for sale with this signed authority, and each piece of uniform must be clearly labelled with your name.

2. Uniform items to be sold should be in good condition. Skirts and blazers MUST be dry-cleaned. All other items MUST be laundered. Any cleaning needed to be carried out by Avila College will be deducted from the payment amount.

3. If you wish to reclaim any item it must be within 2 years of submission date. Please contact the Uniform Shop manager to arrange collection. Thereafter unsold items become the property of the College. All enquires to uniform@avilacollege.vic.edu.au

4. Uniform pieces submitted for sale must be from the current capsule collection and accessorised item list. **(Blazers with the old logo, red jumpers and white shirts without a logo, and the older style tracksuit and vest can no longer be accepted for re-sale.)** Also, aerobic and gymnastic leotards purchased from the Avila Sports Dept are now able to be re-sold in the uniform shop.

PAYMENT DETAILS
1. Proceeds of sales will first be applied to any outstanding Annual Tuition fees owed to the College. Avila College's commission is 25% of any item over $20 and $5 per item under $20.

2. Payment for any sold items will be processed through your nominated bank account above.

3. Payments will NOT be issued directly to students, including Year 12 students who have exited the College.

4. It is intended that sales slips will be processed three times a year, usually in March, August and December. However, work and time constraints may mean this schedule is not strictly adhered to, but payments will be made as close to these times as possible.

I have read and agree to the terms details above.

Signature of Parent/Guardian: _____Date:_____

ITEMS SUBMITTED		Office Use Only					
Uniform Item	Size	Ref No.	Condition	Batch No.	Amount Paid**	Date to B.M.

**This amount is less commission

_____ items approved for payment _____ Total $ _____

Signed _____

_____ items approved for payment _____ Total $ _____

Signed _____

_____ items approved for payment _____ Total $ _____

Signed _____

_____ items approved for payment _____ Total $ _____

Signed _____