



Avila College

BREACH OF PRIVACY CONCERN PROCEDURE

Document Title	Breach of Privacy Concern Procedure
Date	August 2019
Author/s	Catholic Education Commission Victoria Ltd (CECV)
Version Status	HR0119PR
Document Location	College Website, SIMON Intranet

Breach of Privacy Concern	
Name	
Contact number	
Nature of Concern	
Incident Details	
What is the concern in relation to?	
How has this affected you?	
What resolution would you hope to see occur?	
Signature	Date

Submission Details (Office Use Only)			
Submitted to		Role in College	
Initial Interview Notes			
Outcome			
Outcome Communicated to Complainant <input type="checkbox"/> Actions to resolve undertaken <input type="checkbox"/> Copy To Principal <input type="checkbox"/>			

VERSION HISTORY

Version	Date Issued	(Minor, Major Change)
August 2019	August 2019	
May 2020	May 2020	No change

Document approved by Principal and ratified by the Executive Team	
Next Review Date	April 2021
Person/s Responsible	Principal Director of People and Culture
Related Documents	
References	